

## Volunteers Make It Happen!

The Scott Township Public Library exists because of volunteers! For over 40 years dedicated volunteers pursued getting the township its own library. They finally saw that dream come true when the library opened its doors to the public on March 26, 2001, with just over 4,000 books on its shelves. The library has now grown to over 30,000 items that include books, newspapers, magazines, Videos, and DVDs.

There are also a variety of programs offered for children and adults.

Volunteers for the library continue to be a key force in making us such a success! In 2005 we benefited from over 5,500 hours of volunteer time!



Do you have some time to share?

## More Reasons to Volunteer. . .

- If you are a student at CV you need to have at least 30 hours of community service for the FLEX Program. Volunteer here and get your hours in. (If you do it in the summer you can work here for an hour or 2 and then walk up to the pool!)
- If you are job hunting, you can add it to your resume.
- Network and make new friends, or reconnect with old friends.
- You get first crack at new items in the circulation.

### Scott Township Public Library

Scott Township Library

301 Lindsay Road

Phone: 412-429-5380

Fax: 412-429-5370

Email: [scott@einetwork.net](mailto:scott@einetwork.net)

FORMS/VOLUNTEER @ YOUR LIBRARY.PUB

### Scott Township Public Library

A cozy place to be.

## Volunteer @ Your Library

Oh I get by with  
a little help from  
my friends. . .

(Beatles, 1967)



● Phone: 412.429.5380

## What volunteers do.



### You say when!

Our volunteers do many different tasks, at many different times. Some give an hour every few

months, some give 5 hours or more a week.

We have jobs for all types of situations:

#### Sitting Jobs:

We have volunteers who:

- process items for circulation.
- cut items out at home or here.
- are trained to withdraw items.
- organize the coupons.
- review newspapers for Scott related articles to archive.
- make phone calls.
- manage the serials (magazines).
- type spine labels and other items.

#### Physical Jobs:

We have volunteers who:

- move donated books to storage.
- read the shelves.
- search for misplaced items.
- move the stacks when we re-arrange.
- check new member application cards.
- help with programs (adult & children).
- teach computer classes.

### To become a volunteer:

Complete this form and return it to the circulation desk today!

#### General Information:

Name: \_\_\_\_\_

Phone: \_\_\_\_\_

Alternate Phone: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Do you have experience working in a library? If yes, what did you do?

### What would you like to do? Circle all that apply:

1. Help with Children's Programs.
2. Help with Adult Programs.
3. Help with the Chess classes.
4. Help with collection development.
5. Help with daily tasks of the library.
6. Help when needed, call me for special projects.



We need a little data.

7. Help doing a job where I can sit.
8. Get some exercise while I help.
9. Don't know, just want to help!
10. Advocacy and / or Public Relations
11. Special Event Help.
12. Summer Reading Program.
13. Want to work with people.
14. Want to work alone.
15. Wear the mascot outfit.
16. Other Ideas:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Any special time you would want to volunteer? For example: Thursday Mornings from 10-11.

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