

## A LASTING TRIBUTE

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Your donation will be used to purchase an item in the subject or format you request (**restricted use donation**), or for the Scott Township Public Library to use as they see the need (**unrestricted use donation**). With either type of donation, an acknowledgement will be sent to the recipient and a "gift plate" will be placed in a purchased item.

To arrange for this special tribute, fill out the information on the inside and return this form to the Scott Township Public Library.



For any special occasion,  
honor your friends,  
relatives, or loved ones  
through a donation to the  
Scott Township  
Public Library.

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*"Books are the legacies that  
genius leaves to mankind,  
to be delivered down from  
generation to generation as  
presents to those that are  
yet unborn."*

*Addison*

These donations to  
**The Scott Township Public Library,**  
a tax-exempt organization under Section 501(c)(3)  
of the Internal Revenue Code,  
are deductible for computing income and estate taxes.

SCOTT TOWNSHIP PUBLIC LIBRARY

301 Lindsay Rd.  
Scott Township, PA 15106-4206

Phone: 412.429.5380

Fax: 412.429.5370

E-mail: [scott@einetwork.net](mailto:scott@einetwork.net)

Web Site: <http://www.einetwork.net/scottwp/>

SCOTT TOWNSHIP  
PUBLIC LIBRARY

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## COMMEMORATIVE GIVING PROGRAM



MAKE A LASTING TRIBUTE  
TO A LOVED ONE.

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Tel: 412.429.5380

# COMPLETE AND RETURN THIS FORM



Thank you for choosing such a wonderful gift to honor someone special in your life.

## STEP 1: THIS GIFT IS MADE IN:

*MEMORY OF:*

\_\_\_\_\_

*HONOR OF:*

\_\_\_\_\_

*ON THE OCCASION OF:*

\_\_\_\_\_

*(Birthday, Graduation, Anniversary, etc.)*

**OR**

As a "Thank You" gift for your enjoyment in using the library.

## STEP 2: GIFT PREFERENCES

In order to complete your request we would like to know some details.

*Your generous gift may be given as "restricted use"; to be spent on something special. Or, it may be "unrestricted," for the library to use as needed.*

## IF YOUR GIFT IS FOR RESTRICTED USE PLEASE COMPLETE THE FOLLOWING:

### SUGGESTED SUBJECTS

Is there a special subject you would like materials to cover? A particular genre that your honoree enjoyed? Let us know so that we may truly represent your wishes.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

### SUGGESTED READING LEVEL

Do you want us to purchase adult, young adult, or child level material?

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

### SUGGESTED MATERIAL FORMATS

Formats are constantly changing, however, if you have a preference let us know. Please circle your preference:

- |                  |            |
|------------------|------------|
| No preference    | Book       |
| Large Print Book | Audio Book |
| DVD (Movie)      | CD (Music) |
| Newspaper        | Magazine   |
| Other: _____     |            |

## STEP 3: THE REST OF THE PAPER WORK:

SEND ACKNOWLEDGEMENT TO:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

DONOR'S NAME, ADDRESS & PHONE:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Donation Amount:** \_\_\_\_\_

*(Suggested minimum \$25)*

Make **checks payable** to:

**Scott Township Public Library**

SEND TO:

**SCOTT TOWNSHIP  
PUBLIC LIBRARY**

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Scott Township, PA 15106-4206