

SCOTT TOWNSHIP PUBLIC LIBRARY

301 Lindsay Rd.
Scott Township, PA 15106-4206

Phone: 412.429.5380

Fax: 412.429.5370

WebSite: <http://www.scottlibrary.org>

Title	Unscheduled closing of the library / Emergency Closing of the Library
Prepared by	Policy Committee, Oct. 2008
Date Approved	December 14, 2009
Amended	Proposed: 2-24-11
Amendment Date Approved	2-24-11

PURPOSE: Scott Township Public Library acknowledges that occasionally, inclement weather or other conditions may prevent the library from opening or may necessitate an early closure.

STATEMENT OF POLICY:

1. If the Chartiers Valley School District (CVSD) is closed due to weather or other safety concerns the library will have a 2 hour delay and will open at 12 Noon on days we would normally open at 10 am. (See the policy for Hours of Operation or the left side of the Website for our current hours.)
2. If CVSD has a 2 hour delay or is closed due to weather or other safety concerns, morning programs (take place prior to 12 Noon) will be cancelled.
3. If possible, closings will be announced via the Scott Township Public Library website (www.scottlibrary.org), Scott Township Public Library's facebook (or current social networking method), and through local media outlets.
4. If in doubt, call the library to determine the status of opening, programs and events. On these questionable days, if you get the answering machine, we are closed.
5. If, in the opinion of the Director, roads conditions or other hazards warrant closing early, the Director will announce the closing.
6. In all cases the Director will notify the Board of Trustees of any unscheduled closings.

